

# **County of Vermilion River**

*4912 - 50 Ave  
Box 69  
Kitscoty, AB T0B 2P0  
Canada*



## **Meeting Minutes**

**Tuesday, May 16, 2017**

**9:00 AM**

**Council Chambers**

**Policy & Priorities Committee**

**1) CALL TO ORDER**

Attendance:

Reeve Daryl Watt  
Deputy Reeve Ed Parke

Councillor Miles Latimer  
Councillor Noel McCormack

Chief Administrative Officer Rhonda King  
Executive Secretary Shannon Novroski

Reeve D. Watt called the May 16, 2017 Policy and Priorities Committee Meeting to order at 9:05 a.m. with all members in attendance except Councillor Murray King, Councillor Lonnie Wolgien and Councillor Stacey Hryciuk.

**2) ADDITIONS TO AGENDA**

*A1: In- Camera Session - Personnel*

*A2: Letter in regards to Township Road 522*

**3) ADOPTION OF AGENDA**

**THAT the County of Vermilion River Policy and Priorities Committee approve the May 16, 2017 Policy and Priorities Committee Agenda with the following additions as presented: A1: In- Camera Session - Personnel and A2: Letter in regards to Township Road 522.**

**Moved by Councillor McCormack. 2017-05-01-PP. CARRIED.**

**4) COUNCIL NEW BUSINESS**

Councillor S. Hryciuk joined the May 16, 2017 Policy and Priorities Committee Meeting at 9:16 a.m.

**ADDITION**

**A1: IN-CAMERA SESSION - CONFIDENTIAL**

## MOVE TO IN-CAMERA SESSION - MOTION REQUIRED

**THAT the County of Vermilion River Policy and Priorities Committee move to an in-camera session at 9:17 a.m. under FOIP Labour Section 17 (1) with all members in attendance except Councillor M. King and Councillor L. Wolgien.**

**Moved by Councillor Latimer. 2017-05-02-PP. CARRIED.**

FOIP Labour Section 17 (1) - Personnel

**RECESS**

The May 16, 2017 Policy and Priorities Committee recessed for lunch at 12:19 p.m. and reconvened at 1:09 p.m. with all members in attendance except Councillor M. King and Councillor L. Wolgien.

## REVERT TO REGULAR SESSION - MOTION REQUIRED

**THAT the County of Vermilion River Policy and Priorities Committee revert to a regular session at 1:14 p.m. with all members in attendance except Councillor M. King and Councillor L. Wolgien.**

**Moved by Councillor Hryciuk. 2017-05-03-PP. CARRIED.**

**A) PLANNING AND DEVELOPMENT**

[17-1061](#) Planning and Development Managers' Report - For Information

**Recommendation: THAT the County of Vermilion River Policy and Priorities Committee receive the Planning and Development Managers' Report as information.**

**Attachments:** [Briefing Note - Managers Report](#)

**Moved by Deputy Reeve Parke. 2017-05-04-PP. CARRIED.**

[17-1063](#) BLACKFOOT CROSSING RELOCATION - MOTION REQUIRED

**Recommendation:**

**THAT the County of Vermilion River Policy and Priorities Committee direct administration to work with the Canadian National Railway to establish a suitable relocation for the railway crossing located at NE-2-50-2-W4M LBP; 50-RLY-3999R.**

**Attachments:** [Request for Decision - Committee](#)

**Moved by Councillor Latimer. 2017-05-05-PP. CARRIED.**

Deputy Reeve E. Parke assumed the role of Chair.

[17-1064](#) ANNEXATION OF SW-26-50-3-W4M LBP; -C-3118RS - MOTION REQUIRED

**Recommendation:** **THAT the County of Vermilion River Policy and Priorities Committee direct administration to proceed with an application for annexation of SW-26-50-3-W4M LBP; -C-3118RS to become County lands provided that the landowner assumes all costs and the road is built to a D3 Standard.**

**Attachments:** [Request for Decision Annexation](#)

**Moved by Reeve Watt. 2017-05-06-PP. CARRIED.**

Reeve D. Watt resumed the role of chair.

**THAT the County of Vermilion River Policy and Priorities Committee direct administration to contact the landowner in regards to being provided with County Gas Utility Services if the annexation of SW-26-50-3-W4M is successful.**

**Moved by Councillor Hryciuk. 2017-05-07-PP. CARRIED.**

[17-1069](#) DEVELOPMENT CONCEPT PLAN FOR NW-9-50-1-W4M - MOTION REQUIRED

**Recommendation:** THAT the County of Vermilion River Policy and Priorities Committee recommend that the County of Vermilion River request a development concept plan to be submitted for NW-9-50-1-W4M.

**Attachments:** [Request for decision development concept plan](#)

Moved by Councillor Latimer. 2017-05-08-PP. CARRIED.

THAT the County of Vermilion River Policy and Priorities Committee direct administration to proceed with an Area Structure Plan for NW-9-50-1-W4M.

Moved by Councillor Latimer. 2017-05-09-PP. CARRIED.

[17-1070](#) LAND PURCHASE OF LBP 50-RLY-4999CL FOR THE PURPOSE OF FUTURE ROAD WIDENING- MOTION REQUIRED

**Recommendation:** THAT the County of Vermilion River Policy and Priorities Committee receive the request for decision in regards to the purchase of LBP 50-RLY- 4999CL for the purpose of Road Widening as information.

**Attachments:** [Request for decision Land Purchase\\_rev1.pdf](#)

Moved by Councillor McCormack. 2017-05-10-PP. CARRIED.

[17-1071](#) LETTER TO THE ALBERTA ASSOCIATION OF MUNICIPAL DISTRICTS & COUNTIES (AAMDC) - MOTION REQUIRED

**Recommendation:** THAT the County of Vermilion River Policy and Priorities Committee direct administration to send a letter to the Alberta Association of Municipal Districts and Counties (AAMDC) in regards to Bill 8, and furthermore request that the AAMDC send a letter to Municipal Affairs requesting further review of Bill 8 before submission for passing of the Bill is made.

**Attachments:** [Request for Decision - Bill 8](#)

Moved by Deputy Reeve Parke. 2017-05-11-PP. CARRIED.

**B) GENERAL ADMINISTRATION**

Councillor N. McCormack left the May 16, 2017 Policy and Priorities Committee Meeting at 2:11 p.m.

**RECESS**

The May 16, 2017 Policy and Priorities Committee Meeting recessed for a short break at 2:12 p.m. and reconvened at 2:15 p.m. with all members in attendance except Councillor L. Wolgien and Councillor M. King.

[17-1021](#) RECREATION GRANTS FOR SPRING 2017 - MOTION REQUIRED

**Recommendation:** THAT the County of Vermilion River Policy and Priorities Committee recommend that the County of Vermilion River approve the Recreation Grants for Spring 2017 as amended.

**Attachments:** [Recreation Grants Spring 2017](#)

Moved by Councillor Hryciuk. 2017-05-12-PP. CARRIED.

THAT the County of Vermilion River Policy and Priorities Committee Meeting direct administration to bring back a report on the funding for the Vermilion Recreation Board.

Moved by Councillor Hryciuk. 2017-05-13-PP. CARRIED.

[17-1073](#) GOVERNANCE EXCELLENCE MODEL - MOTION REQUIRED

**Recommendation:** THAT the County of Vermilion River Policy and Priorities Committee recommend that the County of Vermilion River approve the decision making guidelines, the roles and responsibility guidelines and the organizational success guidelines as a basis for fostering governance excellence.

**Attachments:** [Governance Excellence Item](#)

Moved by Deputy Reeve Parke. 2017-05-14-PP. CARRIED.

**5) POLICIES**

*Finance*

[17-1068](#) FI 011 CASH IN LIEU OF SCHOOL RESERVE POLICY - MOTION REQUIRED

**Recommendation:** THAT the County of Vermilion River Policy and Priorities Committee recommend that the County of Vermilion River approve the Cash in Lieu of School Reserve Policy FI 011 as presented.

**Attachments:** [Request for Decision - FI 011](#)

Moved by Councillor Hryciuk. 2017-05-15-PP. CARRIED.

*Public Works and Utilities*

[17-1066](#) PW 007 QUALITY STANDARDS FOR SNOW REMOVAL POLICY - MOTION REQUIRED

**Recommendation:** THAT the County of Vermilion River Policy and Priorities Committee recommend that the County of Vermilion River approve the Quality Standards for Snow Removal Policy PW 007 as amended.

**Attachments:** [Request for Decision - PW 007](#)

Moved by Councillor Latimer. 2017-05-16-PP. CARRIED.

[17-1067](#) PW 008 QUALITY STANDARDS FOR WINTER CONDITIONS - MOTION REQUIRED

**Recommendation:** THAT the County of Vermilion River Policy and Priorities Committee recommend that the County of Vermilion River approve the Quality Standards for Winter Conditions Policy PW 008 as presented.

**Attachments:** [Request for Decision - PW 008 Quality Standards for Winter Conditions](#)

Moved by Deputy Reeve Parke. 2017-05-17-PP. CARRIED.

*General Administration*

[17-1065](#) AD 026 CONFIDENTIALITY POLICY - MOTION REQUIRED

**Recommendation:** THAT the County of Vermilion River Policy and Priorities Committee recommend that the County of Vermilion River approve the Confidentiality Policy AD 026 as presented.

**Attachments:** [Request for Decision - Confidentiality](#)

Moved by Councillor Hryciuk. 2017-05-18-PP. CARRIED.

[17-1040](#) PE 007 RESPECTFUL WORKPLACE (WORKPLACE VIOLENCE, HARASSMENT, ANTI-DISCRIMINATION) POLICY - MOTION REQUIRED

**Recommendation:** THAT the County of Vermilion River approve the Respectful Workplace (Workplace Violence, Harassment and Anti-Discrimination) Policy PE 007 as presented and rescind the Workplace Violence Policy SA 016.

**Attachments:** [Request for Decision - Respectful Workplace](#)

Moved by Councillor Hryciuk. 2017-05-19-PP. CARRIED.

## 6) BYLAWS

[17-1072](#) BYLAW NO. 17-16 FEE BYLAW - MOTION REQUIRED

**Recommendation:** THAT the County of Vermilion River Policy and Priorities Committee recommend that the County of Vermilion River approve Bylaw No. 17-16, being a Bylaw to repeal Bylaw No. 16-18 and to amend and replace Schedule "A" of Bylaw No. 10-06, being the County Fee Schedule.

**Attachments:** [Request for Decision - Fee Bylaw](#)

Moved by Deputy Reeve Parke. 2017-05-20-PP. CARRIED.

## ADDITION

*A2: Letter in regards to Township Road 522*

THAT the County of Vermilion River Policy and Priorities Committee receive the Letter in regards to Township Road 522 as information.

Moved by Councillor McCormack. 2017-05-21-PP. CARRIED.



**IN-CAMERA SESSION - CONFIDENTIAL**

Councillor M. Latimer left the May 16, 2017 Policy and Priorities Committee Meeting at 3:13 p.m. and returned at 3:15 p.m.

MOVE TO IN-CAMERA SESSION - MOTION REQUIRED

**THAT the County of Vermilion River Policy and Priorities Committee move to an in-camera session at 3:15 p.m. under FOIP Labour Section 17 (1) with all members in attendance except Councillor M. King and Councillor L. Wolgien.**

**Moved by Deputy Reeve Parke. 2017-05-22-PP. CARRIED.**

FOIP Labour Section 17 (1) - Personnel

REVERT TO REGULAR SESSION - MOTION REQUIRED

**THAT the County of Vermilion River Policy and Priorities Committee revert to a regular session at 3:39 p.m. with all members in attendance except Councillor M. King and Councillor L. Wolgien.**

**Moved by Deputy Reeve Parke. 2017-05-23-PP. CARRIED.**

**7) ADJOURNMENT**

Reeve D. Watt adjourned the May 16, 2017 Policy and Priorities Committee Meeting at 3:40 p.m. with all members in attendance except Councillor L. Wolgien and Councillor M. King.

County Reeve: \_\_\_\_\_ **SEVERED** \_\_\_\_\_

County Administrator: \_\_\_\_\_ **SEVERED** \_\_\_\_\_