

County of Vermilion River

*4912 - 50 Ave
Box 69
Kitscoty, AB T0B 2P0
Canada*



Meeting Minutes

Thursday, March 2, 2017

9:00 AM

Council Chambers

Policy & Priorities Committee

1) CALL TO ORDER

Attendance:

Reeve Daryl Watt
Deputy Reeve Ed Parke
Councillor Lonnie Wolgien
Councillor Stacey Hryciuk
Councillor Miles Latimer
Councillor Murray King

Chief Administrative Officer Rhonda King
Executive Secretary Shannon Novroski

Reeve D. Watt called the March 2, 2017 Policy and Priorities Committee Meeting to order at 9:04 a.m. with all members in attendance except Councillor Noel McCormack.

2) ADDITIONS TO AGENDA

A1: Northwest Drainage Channel Agreement Information
A2: Report on Annual Division and Hamlet Meetings
A3: Request for Support on the Greyhound combined Terminal
A4: Purchase of 2017 Ford F-150

17-836

Attachments: entire package

3) ADOPTION OF AGENDA

THAT the County of Vermilion River Policy and Priorities Committee approve the March 2, 2017 Policy and Priorities Committee Meeting Agenda with the following additions as presented: A1: Northwest Drainage Channel Agreement Information, A2: Report on Annual Division and Hamlet Meetings, A3: Request for Support on the Greyhound combined Terminal and A4: Purchase of Ford F-150.

Moved by Councillor Hryciuk. 2017-03-01-PP. CARRIED.

A) EMERGENCY, DISASTER & SAFETY

[17-773](#) Alberta First Responders Radio Communications Systems - For Information

Recommendation: THAT the County of Vermilion River Policy and Priorities Committee receive the Alberta First Responders Radio Communications Systems Briefing Note as information.

Attachments: [Alberta First Responders Radio Control Systems Briefing Note.pdf](#)

Moved by Councillor Wolgien. 2017-03-02-PP. CARRIED.

[17-771](#) PROTECTIVE SERVICES POLICIES - MOTION REQUIRED

Recommendation: THAT the County of Vermilion River Policy and Priorities Committee receive the Protective Services Policies PS 002 - Minimum Number of Firefighters in a Department, PS 003 - Rescue Units and PS 006 Fire Hall Funding as information.

Moved by Councillor King. 2017-03-03-PP. CARRIED.

THAT the County of Vermilion River Policy and Priorities Committee recommend that the County of Vermilion River approve the Protective Services Policy PS 001 - Age Requirement for County Rural Fire Fighting as presented.

Moved by Councillor Hryciuk. 2017-03-04-PP. CARRIED.

Attachments: [Protective Services Policies Briefing Note.pdf](#)

[17-772](#) ENFORCEMENT SERVICES POLICIES - MOTION REQUIRED

Recommendation: THAT the County of Vermilion River Policy and Priorities Committee receive the Enforcement Services Policy PSE 002 - Community Peace Officer Standard Operating Procedures as information.

Moved by Councillor Wolgien. 2017-03-05-PP. CARRIED.

THAT the County of Vermilion River Policy and Priorities Committee recommend that the County of Vermilion River approve the Enforcement Services Policy PSE 001 - Community Peace Officers as presented.

Moved by Councillor Latimer. 2017-03-06-PP. CARRIED.

Attachments: [Enforcement Services Policies Briefing Note.pdf](#)

[17-802](#) Protective Services 2016 Year in Review Summary- For Information

Recommendation: THAT the County of Vermilion River Policy and Priorities Committee receive the Protective Services 2016 Year in Review Summary as information.

Attachments: [Enforcement Services Year in Review](#)

Moved by Councillor Wolgien. 2017-03-07-PP. CARRIED.

THAT the County of Vermilion River Policy and Priorities Committee advocate the need to develop a joint services agreement at the next Intermunicipal Liaison Committee Meeting.

Moved by Councillor Hryciuk. 2017-03-08-PP. CARRIED.

RECESS

The March 2, 2017 Policy and Priorities Committee Meeting recessed for a short break at 10:00 a.m. and reconvened at 10:11 a.m. with all members in attendance except Councillor N. McCormack.

B) NATURAL GAS UTILITY

[17-787](#) COMPRESSED NATURAL GAS VEHICLE PILOT PROJECT - MOTION REQUIRED

Recommendation: THAT the County of Vermilion River Policy and Priorities Committee recommend that the County of Vermilion River approve a Compressed Natural Gas Vehicle Pilot Project at an estimated cost of \$95,000.00 plus GST to be funded from the Gas Project Reserve.

Attachments: [Request for Decision - CNG Pilot Project.pdf](#)

Moved by Councillor Latimer. 2017-03-09-PP. CARRIED.

[17-799](#) Natural Gas Utility 2016 Year In Review Summary - For Information

Recommendation: THAT the County of Vermilion River Policy and Priorities Committee receive the Natural Gas Utility 2016 Year in Review Summary as information.

Attachments: [Natural Gas Utility Year in Review.pdf](#)

Moved by Councillor King. 2017-03-10-PP. CARRIED.

THAT the County of Vermilion River Policy and Priorities Committee direct administration to create a fact sheet about the Natural Gas Utility Department and the services provided and bring it to a future Regular Council Meeting.

Moved by Councillor Wolgien. 2017-03-11-PP. CARRIED.

ADDITION

A4: Purchase of 2017 Ford F150

THAT the County of Vermilion River Policy and Priorities Committee recommend that the County of Vermilion River approve the purchase of a 2017 Ford F150 from Webb's Ford for \$37,472.00 plus GST to be funded from Unit #4 insurance proceeds and the Gas Capital Equipment Reserve.

Moved by Deputy Reeve Parke. 2017-03-12-PP. CARRIED.

Federation of Alberta Gas Co-ops Strategic Planning Committee

THAT the County of Vermilion River Policy and Priorities Committee direct administration to add the Federation of Alberta Gas Co-ops Strategic Planning Committee to the 2017-2018 Council List of Committees and Members and furthermore nominate Councillor Lonnie Wolgien as a member and bring the list back to a future Regular Council Meeting for approval.

Moved by Councillor King. 2017-03-13-PP. CARRIED.

RECESS

The March 2, 2017 Policy and Priorities Committee recessed for a short break at 11:15 a.m. and reconvened at 11:19 a.m. with all members in attendance except Councillor N. McCormack.

C) PLANNING AND DEVELOPMENT

[17-794](#) Accessory Buildings- For Information

Recommendation: THAT the County of Vermilion River Policy and Priorities Committee receive the Accessory Building Briefing Note as information.

Attachments: [Briefing Note - Accessory Buildings](#)

Moved by Deputy Reeve Parke. 2017-03-14-PP. CARRIED.

RECESS

The March 2, 2017 Policy and Priorities Committee recessed for lunch at 11:56 a.m. and reconvened at 12:57 p.m. with all members in attendance except Councillor N. McCormack.

D) PLANNING AND DEVELOPMENT

[17-786](#) Report on Wastewater Treatment Upgrades - For Information

Recommendation: THAT the County of Vermilion River Policy and Priorities Committee direct administration to proceed with tendering the Blackfoot Lagoon Project.

Moved by Councillor Wolgien. 2017-03-15-PP. CARRIED.

THAT the County of Vermilion River Policy and Priorities Committee direct administration to hold a public meeting on March 29, 2017 at 6:30 p.m. at the Blackfoot Hall and furthermore circulate all pertinent information to the effected landowners via registered mail.

Moved by Councillor Hryciuk. 2017-03-16-PP. CARRIED.

THAT the County of Vermilion River Policy and Priorities Committee receive the Report on Wastewater Treatment Upgrades as information.

Moved by Councillor Latimer. 2017-03-17-PP. CARRIED.

Attachments: [Briefing Note - Blackfoot Wastewater](#)

[17-801](#) North West Drainage Channel Report - For Information

Attachments: [NorthWest Drainage Channel](#)

A1: Northwest Drainage Channel Agreement Information

THAT the County of Vermilion River Policy and Priorities Committee direct administration to bring information regarding the permitted use and purchase of a drone to the March 14, 2017 Regular Council Meeting.

Moved by Councillor Latimer. 2017-03-18-PP. CARRIED.

THAT the County of Vermilion River Policy and Priorities Committee direct administration to ensure that the water draining from NW-9-50-1-W4M is not in contravention of the approved drainage channel on the east side of this quarter section.

Moved by Councillor Latimer. 2017-03-19-PP. CARRIED.

THAT the County of Vermilion River Policy and Priorities Committee direct administration to bring a report on the as-built design of the storm water pond including swails and ditches on NW-9-50-1-W4M.

Moved by Councillor Latimer. 2017-03-20-PP. CARRIED.

THAT the County of Vermilion River Policy and Priorities Committee receive the North West Drainage Channel Report as information.

Moved by Councillor Wolgien. 2017-03-21-PP. CARRIED.

Councillor M. Latimer left the March 2, 2017 Policy and Priorities Committee Meeting at 2:36 p.m.

[17-797](#) Planning and Development 2016 Year in Review Summary - For Information

Recommendation: THAT the County of Vermilion River receive the Planning and Development 2016 Year in Review Summary as information.

Attachments: [P&D Year in Review](#)

Moved by Councillor Wolgien. 2017-03-21-PP. CARRIED.

RECESS

The March 2, 2017 Policy and Priorities Committee Meeting recessed for a short break at 2:43 p.m. and reconvened at 2:48 p.m. with all members in attendance except Councillors N. McCormack and M. Latimer.

E) AGRICULTURE & ENVIRONMENTAL SERVICES (ASB)

[17-800](#) Agriculture and Environment 2016 Year in Review Summary - For Information

Recommendation: THAT the County of Vermilion River Policy and Priorities Committee receive the Agriculture and Environment 2016 Year in Review Summary as information.

Attachments: [CVR Agriculture and Environment Department 2016 Annual Report](#)

Moved by Councillor King. 2017-03-22-PP. CARRIED.

F) PUBLIC WORKS AND UTILITIES

[17-803](#) Public Works 2016 Year in Review Summary - For Information

Recommendation: THAT the County of Vermilion River Policy and Priorities Committee defer the Public Works 2016 Year in Review Summary to the March 28 and 29, 2017 Policy and Priorities Committee Meeting.

Attachments: [Public Works and Infrastructure Services Year in Review](#)

Moved by Councillor Hryciuk. 2017-03-23-PP. CARRIED.

Request for Information

THAT the County of Vermilion River Policy and Priorities Committee direct administration to bring a report on the cost of providing citizens garbage bags to clean up the streets in the County's hamlets and furthermore the costs associated with having the County staff dispose of the garbage collected.

Moved by Deputy Reeve Parke. 2017-03-24-PP. DEFEATED.

Request for Information

THAT the County of Vermilion River Policy and Priorities Committee direct administration to bring a report on the costs of having Quik Pick Waste Disposal provide recycling pickup service to the County's residents.

Moved by Councillor King. 2017-03-25-PP. CARRIED.

G) GENERAL ADMINISTRATION

[17-798](#) Communications 2016 Year in Review Summary - For Information

Recommendation: THAT the County of Vermilion River Policy and Priorities Committee defer the Communications 2016 Year in Review Summary to the March 28 and 29, 2017 Policy and Priorities Committee Meeting.

Attachments: [Communications year in Review](#)

Moved by Councillor King. 2017-03-26-PP. CARRIED.

ADDITION*A2: Report on Annual Division and Hamlet Meetings*

THAT the County of Vermilion River Policy and Priorities Committee Meeting direct administration to prepare and distribute annual year in review newsletters for each division and hamlet including the contact information for the respective Councillor.

Moved by Councillor Wolgien. 2017-03-27-PP. CARRIED.

THAT the County of Vermilion River Policy and Priorities Committee Meeting recommend that the County of Vermilion River's yearly divisional and hamlet meetings be held at the discretion of the Councillor.

Moved by Deputy Reeve Parke. 2017-03-28-PP. CARRIED.

ADDITION*A3: Request for Support on the Greyhound combined Terminal*

THAT the County of Vermilion River Policy and Priorities Committee receive the request for support on the Greyhound combined terminal as information.

Moved by Councillor Wolgien. 2017-03-29-PP. CARRIED.

4) COUNCIL REPORTS

Reeve Daryl Watt reported that Husky Energy will be building a new refinery on the south side of the upgrader in Lloydminster, Saskatchewan.

5) ADJOURNMENT

Reeve D. Watt adjourned the March 2, 2017 Policy and Priorities Committee Meeting at 4:19 p.m. with all members in attendance except Councillors N. McCormack and M. Latimer.

County Reeve: _____

County Administrator: _____