

County of Vermilion River

*4912 - 50 Ave
Box 69
Kitscoty, AB T0B 2P0
Canada*



Meeting Agenda

Tuesday, April 24, 2018

9:00 AM

Council Chambers

County Council

1) CALL TO ORDER**2) OPENING INSPIRATION****3) ADDITIONS TO AGENDA****4) ADOPTION OF AGENDA****5) ADOPTION OF MINUTES****A) REGULAR COUNCIL MEETING**

THAT the County of Vermilion River approve the April 10, 2018 Regular Council Meeting Minutes as presented.

B) POLICY & PRIORITY COMMITTEE MEETING

THAT the County of Vermilion River approve the March 28 and 29, Policy and Priorities Committee Meeting Minutes as presented.

THAT the County of Vermilion River approve the April 9, 2018 Policy and Priorities Committee Meeting Minutes as presented.

THAT the County of Vermilion River approve the April 16, 2018 Policy and Priorities Committee Meeting Minutes as presented.

6) APPOINTMENTS

11:00 AM Dallas & Krystal Becker re: Range Road 45A Contracts
11:30 AM Doug Fletcher & Brooke Longmuir re: Gravel Dust Concern
2:00 PM Meyers Norris Penney (MNP) re: County Audit Overview

7) BUSINESS ARISING OUT OF PRIOR MEETINGS**Finance**

[18-1958](#) 2018 ADMINISTRATION CAPITAL BUDGET - MOTION REQUIRED

Recommendation: THAT the County of Vermilion River approve the 2018 Administration Capital Budget as presented.

Attachments: [2018 Administraion Capital Budget.pdf](#)

[18-1975](#) 2018 OPERATIONS BUDGET SUMMARY - MOTION REQUIRED

Recommendation: THAT the County of Vermilion River approve the 2018 Operations Budget Summary as presented.

Attachments: [2018 Operations Budget Summary.pdf](#)

Public Works and Utilities

[18-1961](#) 2018 PUBLIC WORKS CAPITAL EQUIPMENT BUDGET - MOTION REQUIRED

Recommendation: **THAT the County of Vermilion River approve the 2018 Public Works Capital Equipment Budget as presented.**

Attachments: [2018 Public Works Equipment Budget](#)

[18-1960](#) 2018 PUBLIC WORKS CAPITAL INFRASTRUCTURE BUDGET - MOTION REQUIRED

Recommendation: **THAT the County of Vermilion River approve the 2018 Public Works Capital Infrastructure Budget as presented.**

Attachments: [2018 Public Works Infrastructure Budget.pdf](#)

[18-1962](#) 2018 WATER AND SEWER CAPITAL INFRASTRUCTURE BUDGET - MOTION REQUIRED

Recommendation: **THAT the County of Vermilion River approve the 2018 Water and Sewer Capital Infrastructure Budget as presented.**

Attachments: [2018 Water & Sewer Infrastructure Budget.pdf](#)

Agriculture and Environment

[18-1982](#) AGRICULTURE AND ENVIRONMENT SERVICE LEVEL FOR RAT CONTROL - MOTION REQUIRED

Recommendation: **THAT the County of Vermilion River approve the Agriculture and Environment Service Level for Rat Control as presented.**

Attachments: [March update SL 27 Rat Control 2018](#)

[18-1976](#) AGRICULTURE AND ENVIRONMENT SERVICE LEVEL FOR WETLANDS - MOTION REQUIRED

Recommendation: **THAT the County of Vermilion River approve the Agriculture and Environment Service Level for Wetlands as presented.**

Attachments: [Wetlands SL](#)

[18-1981](#) AGRICULTURE AND ENVIRONMENT SERVICE LEVEL FOR ENVIRONMENTAL MANAGEMENT - MOTION REQUIRED

Recommendation: **THAT the County of Vermilion River approve the Agriculture and Environment Service Level for Environmental Management as presented.**

Attachments: [March update SL 63 Environmental Management 2018](#)

[18-1978](#)

AGRICULTURE AND ENVIRONMENT SERVICE LEVEL FOR GENERAL - MOTION REQUIRED

Recommendation: THAT the County of Vermilion River approve the Agriculture and Environment Service Level for General as presented.

Attachments: [General SL](#)

[18-1983](#)

AGRICULTURE AND ENVIRONMENT SERVICE LEVEL FOR THE AGRICULTURAL PESTS ACT - MOTION REQUIRED

Recommendation: THAT the County of Vermilion River approve the Agriculture and Environment Service Level for the Agricultural Pests Act as presented.

Attachments: [March update SL 62 ASB - Agricultural Pests Act 2018](#)

[18-1977](#)

AGRICULTURE AND ENVIRONMENT SERVICE LEVEL FOR THE ANIMAL HEALTH ACT - MOTION REQUIRED

Recommendation: THAT the County of Vermilion River approve the Agriculture and Environment Service Level for the Animal Health Act as presented.

Attachments: [Animal Health SL](#)

[18-1980](#)

AGRICULTURE AND ENVIRONMENT SERVICE LEVEL FOR WEED CONTROL - MOTION REQUIRED

Recommendation: THAT the County of Vermilion River approve the Agriculture and Environment Service Level for Weed Control as presented.

Attachments: [March update SL 62 ASB - Weed Act 2018](#)

[18-1984](#)

AGRICULTURE AND ENVIRONMENT SERVICE LEVEL FOR ALTERNATIVE LAND USE SERVICES (ALUS) - MOTION REQUIRED

Recommendation: THAT the County of Vermilion River approve the Agriculture and Environment Service Level for Alternative Land Use Services (ALUS) as presented.

Attachments: [March update SL 62 ALUS 2018](#)

[18-1974](#)

AGRICULTURE AND ENVIRONMENT SERVICE LEVEL FOR SOIL CONSERVATION - MOTION REQUIRED

Recommendation: THAT the County of Vermilion River approve the Agriculture and Environment Service Level for Soil Conservation as presented.

Attachments: [Soil SL](#)

[18-1972](#) AGRICULTURAL SERVICE BOARD APPEAL COMMITTEE
APPOINTMENT AND TERMS OF REFERENCE - MOTION REQUIRED

Recommendation: **THAT the County of Vermilion River approve the Terms of Reference for the Agricultural Service Board Appeal Committee and that administration appoint two members and one alternate of the public at large to the Agricultural Service Board Committee.**

Attachments: [ASB Committee](#)

Protective Services

[18-1959](#) 2018 FIRE CAPITAL BUDGET - MOTION REQUIRED

Recommendation: **THAT the County of Vermilion River approve the 2018 Fire Capital Budget as presented.**

Attachments: [2018 Fire Capital Budget.pdf](#)

Planning and Development

[18-1873](#) Planning and Development Service Level for Cemeteries - For Information

Recommendation: **THAT the County of Vermilion River approve the Planning and Development Service Level for Cemeteries as presented.**

Attachments: [SL 56 Cemetery.pdf](#)

[18-1876](#) Planning and Development Service Level for Development Projects - For Information

Recommendation: **THAT the County of Vermilion River approve the Planning and Development Service Level for Development Projects as presented.**

Attachments: [SL 61 Development Projects.pdf](#)

[18-1875](#) Planning and Development Service Level for Development General - For Information

Recommendation: **THAT the County of Vermilion River approve the Planning and Development Service Level for Development General as presented.**

Attachments: [SL 61 Development General.pdf](#)

[18-1877](#)

Planning and Development Service Level for Development Appeal Board - For Information

Recommendation: **THAT the County of Vermilion River approve the Planning and Development Service Level for Development Appeal Board as presented.**

Attachments: [SL 61 Development Appeal Board.pdf](#)

[18-1879](#)

Planning and Development Service Level for Tourism - For Information

Recommendation: **THAT the County of Vermilion River approve the Planning and Development Service Level for Tourism as presented.**

Attachments: [SL 61 Tourism.pdf](#)

[18-1878](#)

Planning and Development Service Level for Economic Development - For Information

Recommendation: **THAT the County of Vermilion River approve the Planning and Development Service Level for Economic Development as presented.**

Attachments: [SL 61 Economic Development.pdf](#)

[18-1880](#)

Planning and Development Service Level for Land, Housing and Building Rentals - For Information

Recommendation: **THAT the County of Vermilion River approve the Planning and Development Service Level for Land, Housing and Building Rentals as presented.**

Attachments: [SL 69 Land Housing Building.pdf](#)

General Administration

[18-1966](#)

MARCH 15, 2018 LETTER FROM THE ALBERTA HISTORICAL RESOURCES FOUNDATION - MOTION REQUIRED

Recommendation: **THAT the County of Vermilion River nominate the Climb Thru Time Museum in Paradise Valley, Alberta for a 2018 Heritage Award.**

Attachments: [AB heritage awards](#)

[18-1970](#)

LETTER OF SUPPORT FOR THE BUFFALO TRAILS SCHOOL DIVISION - MOTION REQUIRED

Recommendation: **THAT the County of Vermilion River send a letter of support for the Buffalo Trails School Division's efforts to lobby the provincial government against the carbon tax.**

Attachments: [BTPS](#)

[18-1969](#) RECREATION & COMMUNITY GRANTS UNEXPENDED FUNDS - MOTION REQUIRED

Recommendation: **THAT the County of Vermilion River approve the unexpended funds from the Programs and Events and the New Initiatives Grants be placed annually into a recreation capital projects grant program.**

Attachments: [Unexpended funds](#)

[18-1971](#) VILLAGE OF MARWAYNE RESERVOIR PROJECT - MOTION REQUIRED

Recommendation: **THAT the County of Vermilion River deny the request for funding for the Village of Marwayne's reservoir expansion.**

Attachments: [Marwayne Reservoir](#)

[18-1968](#) ALBERTA CENTRAL EAST (ACE) WATER CORPORATION WATER SUPPLY AGREEMENT - MOTION REQUIRED

Recommendation: **THAT the County of Vermilion River enter into a Water Supply Agreement with the Alberta Central East (ACE) Water Corporation.**

Attachments: [ACE RFD](#)
[ACE agreement](#)

[18-1967](#) ADMINISTRATION SERVICE LEVEL FOR RECREATION - MOTION REQUIRED

Recommendation: **THAT the County of Vermilion River approve the 2018 Recreation Service Level as presented.**

Attachments: [Recreation SL](#)

8) COUNCIL NEW BUSINESS

A) CHIEF ADMINISTRATIVE OFFICER REPORT

B) FINANCE

[18-1992](#) March 2018 Cash Statement - For Information

Recommendation: **THAT the County of Vermilion River receive the March 2018 Cash Statement for information.**

[18-1991](#) March 2018 Investment Report - For Information

Recommendation: **THAT the County of Vermilion River receive the March 2018 Investment Report for information.**

[18-1990](#) April 24, 2018 Cheque Distribution Report - For Information

Recommendation: **THAT the County of Vermilion River receive the April 24, 2018 Cheque Distribution Report for information.**

Request for Information

C) PUBLIC WORKS AND UTILITIES

[18-1995](#) Public Works Director's Report - For Information

Recommendation: **THAT the County of Vermilion River receive the Public Works Director's Report for information.**

Attachments: [Public Works Director's Report](#)

[18-1999](#) Permitting System Review - For Information

Recommendation: **THAT the County of Vermilion River receive the Review of the Permitting System for information.**

Attachments: [18-1999 Permitting System Review](#)

[18-1989](#) SALE OF GRADER MOUNTED MOWER - MOTION REQUIRED

Recommendation: **THAT the County of Vermilion River approve the sale of the grader mounted mower and mulcher attachments including all associated hardware to Capital I Industries for a guaranteed amount of \$43,030.00.**

Attachments: [Sale of Grader Mounted Mower- Request for Decision](#)

[18-1993](#) TENDER AWARD FOR THE CHIP SEAL COAT OF RANGE ROAD 20 FROM HIGHWAY 16 TO TOWNSHIP ROAD 510 - MOTION REQUIRED

Recommendation: **THAT the County of Vermilion River award the tender of Contract No. 116239504, the Chip Seal Coating of Range Road 20 from Highway 16 to Township Road 510 (9.10 Kilometers), to _____ in the amount of \$ _____ plus GST.**

Attachments: [Tender Award of Contract No116239504 - Request for Decision](#)

Request for Information

D) NATURAL GAS UTILITY

[18-1986](#) Gas Utility April 2018 Director's Report - For Information

Recommendation: **THAT the County of Vermilion River receive the April Gas Utility Director's Report for information.**

Attachments: [April Directors Report.pdf](#)

[18-1973](#) NATURAL GAS VEHICLE REFUELING STATION FEASIBILITY STUDY - FCM GRANT APPLICATION - MOTION REQUIRED

Recommendation: **THAT the County of Vermilion River apply to the Federation of Canadian Municipalities - Green Municipal Fund for funding to complete a scoping/feasibility study for a commercial natural gas vehicle refueling station.**

Attachments: [FCM Grant CNG Refueling Feasibility.pdf](#)

[18-1979](#) ENVIRONMENT AND CLIMATE CHANGE CANADA - LOW CARBON ECONOMY FUND - GRANT APPLICATION - MOTION REQUIRED

Recommendation: **THAT the County of Vermilion River apply under the Environment and Climate Change Canada - Low Carbon Economy Fund for funding of a large scale system connection and looping project allowing us to increase utilization of excess and vented methane across our entire gas system, with a preliminary estimated total cost of \$2,500,000 to be funded 40% by the Grant and 60% by other sources.**

Attachments: [ECCC Low Carbon Economy Grant.pdf](#)

[ECCC Project Map.pdf](#)

[18-1985](#) GO TECHNOLOGIES ALBERTA INNOVATES GRANT LETTER OF SUPPORT - MOTION REQUIRED

Recommendation: **THAT the County of Vermilion River provide a letter in support of Go Technologies Ltd. funding application under the Alberta Innovates/Husky CHOPS Methane Challenge grant program.**

Attachments: [Alberta Innovates Go Technologies Letter of Support.pdf](#)

Request for Information

E) AGRICULTURE AND ENVIRONMENT

[18-1994](#) ALBERTA NORTH AMERICAN WATERFOWL MANAGEMENT PLAN
SCIENCE FUND GRANT APPLICATION - MOTION REQUIRED

Recommendation: **THAT the County of Vermilion River approve submission of the Alberta North American Waterfowl Management Plan Science Fund Grant Application.**

Attachments: [Request for Decision - NAWMP Grant Application - Council](#)

Request for Information

F) PROTECTIVE SERVICES

Request for Information

G) PLANNING AND DEVELOPMENT

[18-1987](#) Off-Site Levy Report - For Information

Recommendation: **THAT the County of Vermilion River receive the Off-Site Levy Report for information.**

Attachments: [Briefing Note - Offsite Levy.pdf](#)

[18-1988](#) DEVELOPMENT PERMIT IN CROSSROADS DIRECT CONTROL
DISTRICT - MOTION REQUIRED

Recommendation: **THAT the County of Vermilion River approve the Development Permit of a 1,746 square foot detached garage on a portion of NW-20-50-6W4M in the Crossroads Direct Control District for Permitted Use subject to Variance Permit conditions.**

OR

THAT the County of Vermilion River direct the Development Authority to approve the Development Permit Application of a 1,746 square foot garage on a portion of NW-20-50-6W4M in the Crossroads Direct Control District to Permitted Use, subject to a Variance Permit with conditions.

Attachments: [Action Item \(002\).pdf](#)

Request for Information

H) GENERAL ADMINISTRATION

[18-1932](#)

March 9 and 22, 2018 Vermilion River Regional Alliance Meeting Minutes - For Information

Recommendation: **THAT the County of Vermilion River receive the March 9 and 22, 2018 Vermilion River Regional Alliance Meeting Minutes for information.**

Attachments: [VRRA Minutes - Mar 9 2018](#)
[VRRA Minutes DRAFT - Mar 22 2018](#)

[18-1964](#)

March 29, 2018 Letter from Alberta Municipal Affairs - For Information

Recommendation: **THAT the County of Vermilion River receive the March 29, 2018 Letter from Alberta Municipal Affairs for information.**

Attachments: [2018-03-29 Letter from Municipal Affairs re MSI Capital Funding](#)

[18-1998](#)

April 6, 2018 Letter from Alberta Seniors and Housing - For Information

Recommendation: **THAT the County of Vermilion River receive the April 6, 2018 Letter from Alberta Seniors and Housing for information.**

Attachments: [Letter from Seniors and Housing](#)

[18-1997](#)

April 12, 2018 Letter from the Royal Canadian Mounted Police - For Information

Recommendation: **THAT the County of Vermilion River receive the April 12, 2018 Letter from the Royal Canadian Mounted Police for information.**

Attachments: [Letter from RCMP](#)

[18-1996](#)

April 13, 2018 Letter from the Auditor General of Alberta - For Information

Recommendation: **THAT the County of Vermilion River receive the April 13, 2018 Letter from the Auditor General of Alberta for information.**

Attachments: [Letter from Auditor General](#)

[18-1963](#)

MARCH 20, 2018 REQUEST FOR FUNDING FROM THE KIDS WITH CANCER SOCIETY - MOTION REQUIRED

Recommendation: **THAT the County of Vermilion River donate \$_____ to the Kids with Cancer Society 2018 Great Cycle Challenge.**

Attachments: [2018-03-05 Letter from the Kids with Cancer Society](#)

[18-1965](#) FUNDING REQUEST FROM THE OLD SCHOOL CHEESERY LTD -
MOTION REQUIRED

Recommendation: **THAT the County of Vermilion River donate
\$_____ to the Old School Cheesery Ltd. in
support of their partnership with the Economusee Network
Society.**

Attachments: [2018-03-20 Letter from the Old School Cheesery Ltd](#)

Request for Information

9) POLICIES

10) BYLAWS

[18-1957](#) FEE BYLAW NO. 18-06 - MOTION REQUIRED
First Reading
Second Reading
Introduction for Third Reading
Third & Final Reading

Recommendation: **THAT the County of Vermilion River give first reading to Bylaw No.
18-06, being a Bylaw to repeal Bylaw No. 17-19 and to amend and
replace Schedule "A" of Bylaw No. 10-06, being the County Fee
Schedule.**

**THAT the County of Vermilion River give second reading to Bylaw
No. 18-06, being a Bylaw to repeal Bylaw No. 17-19 and to amend
and replace Schedule "A" of Bylaw No. 10-06, being the County Fee
Schedule.**

**THAT the County of Vermilion River introduce for third reading
Bylaw No. 18-06, being a Bylaw to repeal Bylaw No. 17-19 and to
amend and replace Schedule "A" of Bylaw No. 10-06, being the
County Fee Schedule.**

**THAT the County of Vermilion River give third and final reading to
Bylaw No. 18-06, being a Bylaw to repeal Bylaw No. 17-19 and to
amend and replace Schedule "A" of Bylaw No. 10-06, being the
County Fee Schedule.**

Attachments: [Request for Decision - Fee Bylaw.pdf](#)

11) DELEGATIONS / PUBLIC HEARINGS

11:00 AM Dallas & Krystal Becker re: Range Road 45A Contracts
11:30 AM Doug Fletcher & Brooke Longmuir re: Gravel Dust Concern
2:00 PM Meyers Norris Penney (MNP) re: County Audit Overview

12) DISPOSITION OF DELEGATION BUSINESS

13) NOTICES OF MOTION

14) COUNCIL REPORTS

15) IN CAMERA SESSION - CONFIDENTIAL

MOVE IN CAMERA - MOTION REQUIRED

FOIP Land Section 25 (1) - Gravel Negotiations

FOIP Legal Section 24 (1) - Advice from Officials & Expropriation

REVERT TO REGULAR SESSION - MOTION REQUIRED

16) ADJOURNMENT